



HUYCK PRESERVE AND BIOLOGICAL RESEARCH STATION

P.O. Box 189 ▪ 5052 DELAWARE TURNPIKE ▪ RENSSELAERVILLE, NY ▪ 12147
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The Organization

The Huyck Preserve and Biological Research Station is a 501(c)(3) nonprofit organization located on 2,000+ acres in Rensselaerville, New York. Our mission is to preserve the natural beauty of the Rensselaerville Falls, the watershed of Lake Myosotis and surrounding lands; to conduct long-term research on natural systems as part of a global effort to understand and protect the Earth's biodiversity; and to increase appreciation of this effort through innovative, field-based educational programs for students, teachers, and the community. For more information visit <https://www.huyckpreserve.org/>.

Buildings and Grounds Assistant

The Huyck Preserve and Biological Research Station is now accepting applications for a Buildings and Grounds Assistant. This is a part-time, seasonal, approximately twelve-week position. The Buildings and Grounds Assistant will work with the Preserve's Buildings and Grounds Supervisor on building maintenance, trail projects, lawn mowing, and other related work.

Duration: This is an approximately twelve-week position.

Salary: starts at \$13.50/hour

Responsibilities:

Contribute to routine building maintenance including cleaning, light painting, and repair projects
Help with the yearly set-up, clean-up, and summer maintenance of the beach and kayak area
Assist with all trail and grounds work including the maintenance of trail systems (e.g. trimming, pruning, and repair of boardwalks and bridges) and lawn mowing
Participate in the set-up and clean-up of Preserve events and programs as needed
Contribute to team effort by performing other related duties as required

Requirements:

Use of a personal vehicle will be required.
Ability to work independently and as part of a team
Ability to work outdoors in all weather conditions, to navigate rugged terrain, and to carry and operate equipment needed to carry out land management operations
Willingness to be trained in operating weed and hedge trimmers
Interest in outdoor, physical labor
All staff must adhere to the Huyck Preserve's Covid--19 protocols and be fully vaccinated against Covid-19 (accommodations may be made for medical or religious needs).
Finalists over the age of 18 must successfully complete a criminal background check before an offer of employment is made.

Job Details:

This is a part-time, non-exempt, seasonal position, estimated to involve 32-hours of work per week for approximately 12 weeks. If scheduling requires work in spring and fall, school schedules may be accommodated.

Deadline:

Applications accepted until filled

To Apply:

Interested applicants should contact the Huyck Preserve's Main Office via email (info@huyckpreserve.org) or phone (518-797-3440).

The Huyck Preserve is an equal opportunity employer and does not discriminate against persons on the basis of race, religion, national origin, sexual orientation, gender, marital status, age, disability or veteran's status.